



NEWSLETTER 1 – February 2021

Your check list:

- Pack a hat, water bottle, lunch and 2 snacks in your child's bag.
- Apply sun screen on your child each day.
- No hat no Play outside - we do not have spare hats.

Occasional Care Sessions are on Mondays, am and pm and Tuesdays are. **Phone 8322 0677.**

STAFF

We ask children and parents to call staff by their first names.

Preschool Teachers

Emmy Kiriakou – Weekdays unless she is at a meeting. Teaching on Monday, Tuesday & Friday morning. In the office on Wednesday & Thursday.

Joanne Welch –

Monday-Friday
Julie Fitzsimons – Wednesdays- Friday.

Early Childhood Workers (ECW's)

Jenny Lloyd – Tuesdays, Wednesday morning & Thursdays.

Fiona Morton – Monday & Wednesday.

Liz Rivers –Friday

Planning time for staff is on Friday afternoon and there are no preschool sessions.

Occasional Care

Liz Rivers and Alicia Middleton –Frew

Mondays & Tuesday mornings.

A big welcome to the children and families who have started preschool this year. The focus for the coming weeks will be on caring, sharing and playing together at preschool. We are teaching the children about routines including lunch & snack time, toileting and packing away. A hard copy of the **program** has been put in your child's pocket and will be replaced every 3 weeks. Initial feedback about your child's learning will be given by Joanne and or Julie by telephone on Fridays. They are going down the list and will leave a message if they do not reach you.

Some Information for you

- **ARRIVAL AND DEPARTURE TIMES**

Our gates are locked overnight to discourage vandalism and are unlocked at 8.30am. Staff start work at 8.15am and have limited time to set up in the mornings so please stay with your child until we start. You are welcome to come between 2.45pm and 3.00pm in the afternoon to pick up your child and avoid the traffic congestion. Children are dismissed at 3.00pm. **Due to COVID 19** and social distancing restrictions **we are staggering arrivals and departures to allow parents to say good bye in a timelier manner.** So please wait for staff to invite you in and ask you to leave for the next group. Until our QR code equipment arrives we are asking you to sign in with your details and hand sanitize. ***If there is an emergency please call the centre. If you change your arrangements for pick up please call the centre or email.***

- **PARKING**

Please park safely on Bathbank Crescent and watch for children. The car park is for Woodend Children's Centre and Woodend Primary School staff. Please do not park on yellow lines or in front of Emergency Entrance as it is prohibited and will result in fines from the Marion Council.

- **LUNCH**

Please pack a **healthy lunch** for children and pack extra lunch like two snacks and one and ½ sandwiches for the day as some children are hungry during the day. Lunches stay in their bag so please pack an ice box to keep them cool. When it is extremely hot please place children's lunch boxes on the trolley inside the playground. **We are a nut free preschool so please check on packaging for nut traces.**

- **FRUIT FLY**

Please find attached a letter from the Department of Education for Fruit fly. The centre is not in a restricted area. I have also attached a chart of *the fruit which fruit fly like...*

PLEASE REMEMBER

- **NAMING ITEMS** is important as this assists children to recognise their names and will not get confused with other children's belongings. Please name their bags, drink bottles, snack boxes, clothes and hats. Children do not wear tank tops as they are can be overly exposed to our strong sun. Thongs and crocs are not safe foot attire to climb on equipment at kindergarten.

- **FEE PAYMENT**

Invoices have been issued **via e-mail for \$240 for each term for term 1, 2, and 3** or you can pay for the year or other combination. Please speak to Emmy if you want to change.

This payment covers cost of performers, excursions and music programme with Caleb Mason for 2 terms. This is comparable to other centres who charge for these extras on top of a termly payment. We have loaded terms 1, 2, 3 so as not to invoice for term 4. Payment amounts are determined by the previous year's Governing Council who take into account the centre's growing running cost and resource expenses which are not partially covered by the Government. Payments generally do not go up and if they do it have been \$10 per term. Please note this works out approximately to \$18 .00 a week. Your payments help us stock the preschool with the very best resources for your child's learning and are much appreciated and needed.

AGM Tuesday 16 February 7pm at the centre. Come along and be part of the Governing Council 2021. **Notices displayed outside main entrance .Speak with Emmy for more information.**

Have a wonderful weekend – staff of Woodend Children's Centre